Appendix C

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SWANSEA BAY
City Deal

Covid-19 Impact Assessment

SBCD Joint Committee – 12 November 2020
Jonathan Burnes (PoMO Director)

Introduction

- Purpose: To assess potential impact that Covid-19 recovery has on SBCD portfolio
- City Deal will support and stimulate national and regional economic recovery
- Complements existing City Deal governance procedures and documentation
- Risks and mitigations are initially managed by Project teams
- Significant risks i.e. project scope, outputs, timescale delays, stakeholder commitment, will be appropriately escalated to the Regional PoMO, PB and JC
- Project managers assessed their project in June and October 2020
- The following summary provides an overview of the most recent assessment

Process

- Key risks identified and assessed as high, medium or low against eight impact criteria
  - Scope and key objectives, targets, timescales, reputation if project fails to deliver, stakeholder/ partnerships commitment, project costs, procurement and staff resourcing
- Corrective action identified for each risk based on mitigations, requirements and recovery time objectives
- Impact score provided against each of the eight impact criteria
- Impact score is then allocated a level of intervention

Project Risk and Impact Score	Suggested Project Category	Intervention
100+	A	Joint Committee commissioned task and finish group to conduct an in-depth review
50-99	B	Intervention required. Monitored and supported by the Regional Programme Office in conjunction with Project Team
25-49	C	No intervention required. Continue to monitor locally with support from the Regional Programme Office
0-24	D	No intervention required. Continue to monitor at a project level

Covid-19 Impact Assessment movement

	Number of Red Risks Identified by Impact Criteria							
	Scope and key objectives	Targets	Timescales	Reputation if project fails to deliver	Stakeholders/ partnerships commitment	Project costs	Procurement	Staff resourcing
May-20	10	12	5	11	9	4	2	3
Oct-20	7	10	4	11	10	4	2	3
Change				–		–	–	–

Main concerns: Achievement of targets, reputational effect and stakeholder/partnership commitment

Secondary concerns: Impact on scope and objectives

Impact Assessment Scores

ASSESSMENT CRITERIA	Scoring guide				Impact score								
	0	5	10	20	PDM	Yr Egin	Campuses	Digital	HaPS	SILCG	Pentre Awel	Swansea Waterfront	Skills
Scope and key objectives	No change to project	Limited and minor changes to project	Widespread and major changes to project	Significant change to project	5	20	5	0	5	5	0	0	10
Targets	No risk to achievement	Short-term, limited impact to achievement	Widespread, but relatively short term impact on achievement	Significant, long-lasting impact on achievement	10	10	5	5	5	5	5	20	5
Timescales	No foreseeable delays	Potentially minor delays (0-6 months)	Potentially major delays (6-12 months)	Potentially significant delays (1 year+)	5	0	5	5	5	5	5	5	5
Reputation if project fails to deliver	No negative impact	Local and limited negative impact	Regional and limited negative impact	Significant impact	5	10	10	10	10	10	20	20	5
Stakeholders/partnerships commitment	No issues	Limited and minor issues	Widespread and major issues	Significant issues	10	0	5	5	0	0	0	10	0
Project costs	No variance	0-10% variance	10-20% variance	20%+ variance	5	0	5	5	5	5	5	5	0
Procurement	No impact	Minor impact	Major impact	Significant impact	5	0	5	10	5	5	5	5	5
Staff resourcing	No impact	Limited impact	Widespread and major impact	Significant impact	0	0	5	5	5	5	5	10	5
				TOTAL	45	40	45	45	40	40	45	75	35
				Intevention	C	C	C	C	C	C	C	B	C
				Movement	-	-	-	-	-	-	-	-	